



For the Record

National Association of Correctional Record Administrators & Supervisors

Volume 1, Issue 1
May 2007

P.O. Box 8893
Springfield, IL 62791

Words from the President:

Dear Record Officers:

Almost two years ago an inquiry letter was sent out proposing the creation of an organization for record managers and sentence specialists. Since then a steering committee has been formed with representatives from Illinois, Maryland, Michigan, Mississippi, New Hampshire, Nebraska, North Carolina, Ohio, Oregon, Pennsylvania and South Dakota. The work of this committee has made the creation of the National Association of Correctional Record Administrators & Supervisors (NACRAS) possible. To date, NACRAS has accomplished the following:

Nov 2005	Established a name for the organization
Mar 2006	Mission Statement and NACRAS logo created
Jun 2006	Membership application developed
Oct 2006	Joint steering committee held in Columbus, Ohio
Oct 2006	Constitution and by-laws ratified and interim Executive Board Officers elected
Dec 2006	Organization chartered
Jan 2007	NACRAS website developed
Sep 2007	NACRAS September Recruitment Retreat

In order to stay progressive in the changing areas of record management and sentence computation a five-year plan is being developed for the present and future needs of our profession. NACRAS will serve as a vital link for all states and as a tool for sharing best practices throughout the country. NACRAS endeavors to work closely with other professional organizations such as the American Correctional Association (ACA), Association of State Correctional Administrators (ASCA), National Institution of Corrections (NIC) and other organizations. We still have much to accomplish and we count on your attendance at our 2007 fall retreat, your membership, and your support to make NACRAS a success.

Sincerely,

Glenn M. Jackson

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NACRAS President

Calling All States

The NACRAS membership drive is officially under way. Our goal is to have representatives from as many states as possible. Membership will provide an avenue for education and professional development as well as an opportunity for sharing best practices. Once fully developed, the NACRAS website will provide national news updates, national job postings, and a national directory of record officers.

Additionally we are seeking members to serve on the following standing committees:

- Education/Training
- Membership
- Constitution, By-Laws, & Resolutions
- Communications & Technology
- Awards
- Law and Legislation
- Strategic Planning & Budgets
- Public & Private Corrections
- Records Liaisons
- Audits
- Conference

Active membership dues are \$35.00. More information and an application for membership can be found on the website at www.nacras.org.



Do not follow where the path may lead. Go instead where there is no path and leave a trail.

Harold R. McAlinden

Join Us at the September Recruitment Retreat

NACRAS will be hosting a recruitment retreat September 24th – 26th in Springfield, Illinois. Join your fellow correctional record officers in the general session, break-out workshops, and open panel discussions.

Potential topics include sex offender registration, victim issues, document imaging, record retention, centralization, leadership and management. The retreat will also include a tour of an Illinois DOC facility.

Rooms are available at the Ramada Inn for \$69.99. Amenities include in-room microwave, refrigerator, and a morning breakfast. Phone (217) 523-4000 or www.springfieldramada.com.

A final agenda will be forthcoming but don't hesitate to get your NACRAS membership and room reservations. This will be a great opportunity to network and get to know your colleagues. For more information visit our website at www.nacras.org.

Prison Releases Felon after Getting Phony Fax

AP - HICKMAN, Ky. - Officials released a prisoner from a state facility after receiving a phony fax that ordered the man be freed, and didn't catch the mistake for nearly two weeks. Timothy Rouse, 19, is charged with beating an elderly western Kentucky man and was at the Kentucky Correctional & Psychiatric Center in La Grange for a mental evaluation. He was released from that facility on April 6 after officials received the fake court order. It contained grammatical errors, was not typed on letterhead and was faxed from a local grocery store. The fax falsely claimed that the Kentucky Supreme Court "demanded" Rouse be released. Lexington police arrested Rouse at his mother's home Thursday evening.

"It's outrageous that it happened," Fulton County Attorney Rick Major said. "I'm just glad nobody got hurt because he's dangerous." Police are still investigating who faxed it. Attorney Carlos Moran, who is representing Rouse, declined to comment. Prison officials did not notice that the fax came from the grocery store because policies in place did not require checking the source of a faxed order, said the LaGrange facility's director, Greg Taylor. "It's not part of a routine check, but certainly, in hindsight, that would perhaps have caused somebody to ask a question," he said. He added that misspellings on orders are common.



NACRAS Kick-Off Meeting in Columbus Ohio



The Ohio Department of Rehabilitation and Correction (ODRC) hosted the first face-to-face meeting of the National Association of Correctional Records Administrators & Supervisors on October 3rd & 4th 2006. The two days were spent finalizing the constitution and by-laws, discussing the fees and charter process, and identifying the goals of the organization. Members also spent time discussing the September Recruitment Retreat and electing the interim Board of Officers. The group was welcomed and addressed by ODRC Director Terry Collins and Assistant Director Mike Randle. A tour of the Bureau of Records Management, Correctional Reception Center, and the Bureau of Sentence Computation was conducted on the final day.

(Pictured in the back row from left to right are Diana Sinclair, Pam Reyes, Judy Sills, Ron Riethmuller, Jeanne Campanella, Julie Bohler, Gina Raney, Zachary Wilson and Ona Welch. In the front row are Melinda Johnson, Jennifer Hendricks, Karen Sorrell, Sherry Robinson, and Glenn Jackson.)

MISSION STATEMENT

The National Association of Correctional Record Administrators and Supervisors was created for the following reasons:

- Education
- Promoting the Profession of Record Management
- Sharing Technology
- Establishing Release Protocols that Lead to Greater Public Safety
- Improving Formulas and Methodologies for the Calculation of Sentences
- Developing a Network of Record Office Professionals
- Recruitment and Professional Development of Record Officers

Support your National Organization

Join us for our monthly teleconference held the 2nd Tuesday of every month at 1:30 central time. Please contact an Executive Board member for dial-in information.

A **full conference** will be held in 2008 – location to be announced. Join the standing Conference Committee to help make this a successful event !!!

Executive Board Members

Glenn Jackson, President
Illinois Department of Corrections
gjackson@nacras.org

Jennifer Hendricks, First Vice-President
Pennsylvania Department of Correction
jhendricks@nacras.org

Karen Sorrell, Second VP/Secretary
Ohio Department of Rehabilitation & Correction
ksorrell@nacras.org

Melinda Johnson, Third VP/Treasurer
South Dakota Department of Corrections
mjohnson@nacras.org

Sherry Robinson, Fourth Vice-President
Mississippi Department of Corrections
srobinson@nacras.org

We're on the Web

www.nacras.org